Please send completed applications to [scrutiny@thh.org.uk](mailto:scrutiny@thh.org.uk) or post to:

**Tower Hamlets Homes**

Regulatory Assurance

City Reach

Greenwich View Place

London E14 9NN

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| --- | --- | --- |
| **Name:** | | |
|  | | |
| **Address:** | | |
|  | | |
| **Contact Information:** | | |
| **Mobile:** | **Home:** | **Work:** |
| **Email Address:** | | |
| **Please select whether you are a Tower Hamlets Homes:**    Tenant  Leaseholder  Tenant of a THH Leaseholder | | |
| **Do you consider yourself to have a disability?**    Yes  No  Prefer not to say  **If yes, please give details:**    *This information will only be used to support the provision of reasonable adjustments.* | | |

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| **Are you a Tower Hamlets Homes/Tower Hamlets Council employee?**  Yes  No  **If so, what is your job title?** |
| **Are you related to a Tower Hamlets Councillor/Tower Hamlets employee or a Tower Hamlets Homes employee?**  Yes  No  **If so, please provide their name and details of their role?** |
| **Please tell us why you would like to get involved, and what skills you may be able to bring in as a member of the Residents’ Panel.** |
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In order for us to conduct the necessary checks to ensure that you qualify to be on the Residents Panel, we ask that you confirm the following:

I have read the information provided to applicants for the Residents Panel and I hereby give my consent to the Tower Hamlets Homes to conduct the necessary internal and external checks to determine the following:

1. I have read and understood the information and requirements to be a member of the Residents’ Panel.
2. That I am a Tower Hamlets Homes tenant or leaseholder or a tenant of a THH leaseholder.
3. As a tenant or leaseholder I have not been subject of:
   1. An order for possession (whether or not suspended); or
   2. An order for forfeiture of a lease; or
   3. Judgement for non-payments of service charges.
4. That I have not had an Anti-Social Behaviour Order or Injunction made against me.
5. That I am not currently in a formal dispute with Tower Hamlets Homes

**Full name (block capitals):** ............................................................

**Signed:** ...........................................................................................

**Date:** ...............................................................................................

**Privacy Notice**

**Data Controller and Purpose**

Tower Hamlets Homes (THH) is a registered data controller under the Information Commissioners Office (ICO), our registration number is Z1261726. The information you provide will be used by Tower Hamlets Homes Scrutiny and Resident Feedback Team to process your application to participate in our engagement forums.

We process your data in accordance with the General Data Protection Regulation (GDPR) and UK privacy legislation. If you have any concerns the THH’s Data Protection Officer can be contacted on [data@thh.org.uk](mailto:data@thh.org.uk)

**Condition for Processing Personal Data**

It is necessary for us to process your personal data (name, address, contact details), under Article 6(1) A, B and C of the GDPR as part of the contract between yourself as a Tenant/Leaseholder and the London Borough of Tower Hamlets, for whom Tower Hamlets Homes provides housing management services.

A delay in you providing the information requested may result in a delay or restrict our ability to provide appropriate services.

**How long do we keep your information?**

We will only hold your information for as long as is required by law and to provide you with the necessary services. This is likely to be for 3 years after your membership of the panel expires or 3 months after you have submitted an application in the event you are unsuccessful. If you are offered an alternative opportunity you will be issued a new privacy notice detailing how your information will be used. For further details please email [scrutiny@thh.org.uk](mailto:scrutiny@thh.org.uk)

We may also anonymise some personal data you provide to us to ensure that you cannot be identified and use this for statistical analysis of data to allow THH to effectively target and plan the provision of services.

**Information sharing**

Your personal information may be shared with internal departments or with external partners and agencies involved in delivering services on our behalf.

For more information on how Tower Hamlets Homes processes your information, please visit our website at <http://www.towerhamletshomes.org.uk/Aboutthesite/GDPR.aspx>