

## HEALTH AND SAFETY DASHBOARD OCTOBER – DECEMBER 2017

### 1.0 FIRE RISK ASSESSMENT

- 1.1 Keystone Risk Management (KRM) is now live and is in the process of being updated to reflect remedial actions that have been completed thus far. KRM will assist in monitoring fire risk actions identified through fire risk assessments and inform management actions.
- 1.2 The Business Information team is currently in the process of publishing the fire risk assessments via the GIS map on the THH website. This will be completed by the end of April 2018.

### 2.0 ACCIDENT DATA

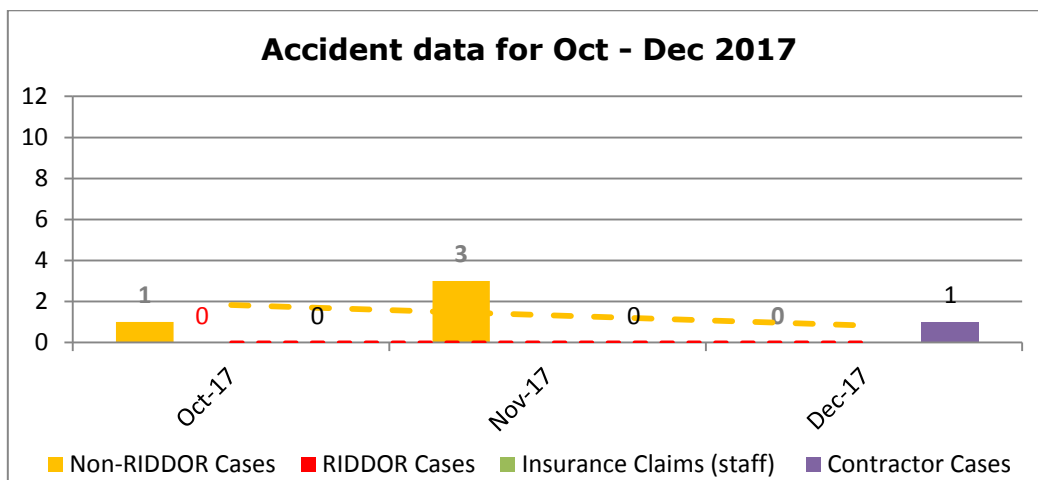


Figure 1

- 2.1 A total of five incidents were reported in the period Oct – Dec 2017.
- 2.2 The number of incidents reported during this period is low when compared to the same period of the previous year and benchmark data from similar organisations.

### 3.0 DSE ASSESSMENTS

- 3.1 Of the 33 computer users who joined the organisation during this period, only seven persons completed the DSE self-assessment.
- 3.2 Workstation assessments were further carried out on three users who were referred by their managers.

#### 4.0 ESTATE & BLOCK INSPECTIONS

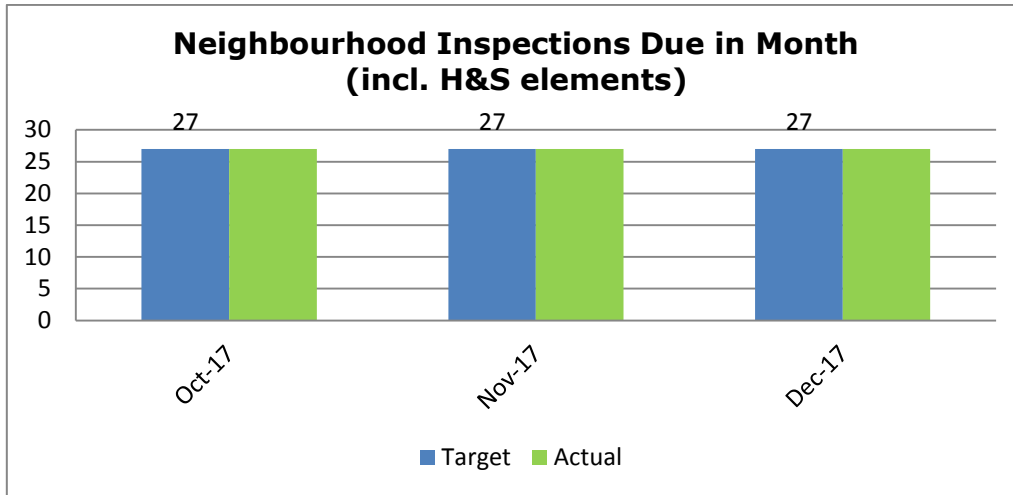


Figure 2

The estate inspection target (27) for October to December 2017 was met. The number of health and safety issues identified during the inspections and the performance data relating to the rectification of these issues are presented in Table 1 below.

Actions	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
H&S issues identified	25	33	21	25	26	15	14	11	6
Actions completed/closed	22	25	14	12	12	7	10	6	1
Actions for which orders were raised & authorised	0	4	7	13	14	7	14	11	6
Actions completed out of target	2	1	0	0	0	0	1	0	0
Actions outstanding	1	3	0	0	0	1	2	0	0

Table 1

#### 5.0 STAFF TRAINING

Course Date	Course Title	Service	Attendees
19-Apr-17	<b>Personal Safety &amp; Lone Working</b>	Environmental Services	6
		Rents	1
		Right to Buy & Leasehold	1
		HSC	1
		Repairs	1
		ASB	1
		<b>Total</b>	<b>11</b>

25-Apr 17	<b>Working at Heights</b>	Environmental Services	6
		Repairs	1
		Property Services	2
		ASB	1
19-Jul 17	<b>Working at Heights</b>	Environmental Services	6
		Property Services	2

**Total 18**

27-Sep-17	<b>Asbestos and Sharps (AM&amp;PM)</b>	Environmental Services	51
03-Oct-17	<b>Asbestos and Sharps</b>	Environmental Services	18
17-Nov-17	<b>Asbestos and Sharps</b>	Environmental Services	18

**Total 87**

26-Sep 17	<b>Asbestos Awareness</b>	Housing	3
		Repairs	3
		Leasehold	1
19-Oct 17	<b>Asbestos Awareness</b>	Housing	2
		Property	10
		Repairs	2

**Total 21**

17-Jan 18	<b>Manual Handling</b>	Environmental Services	25
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**Total 25**

15-Jan-18	<b>Fire Safety Awareness</b>	Neighbourhood Services	9
19-Jan-18	<b>Fire Safety Awareness</b>	Neighbourhood Services	9
23-Jan-18	<b>Fire Safety Awareness</b>	Neighbourhood Services	10
29-Jan-18	<b>Fire Safety Awareness</b>	Neighbourhood Services	6

**Total 32**

## 6.0 GAS SAFETY

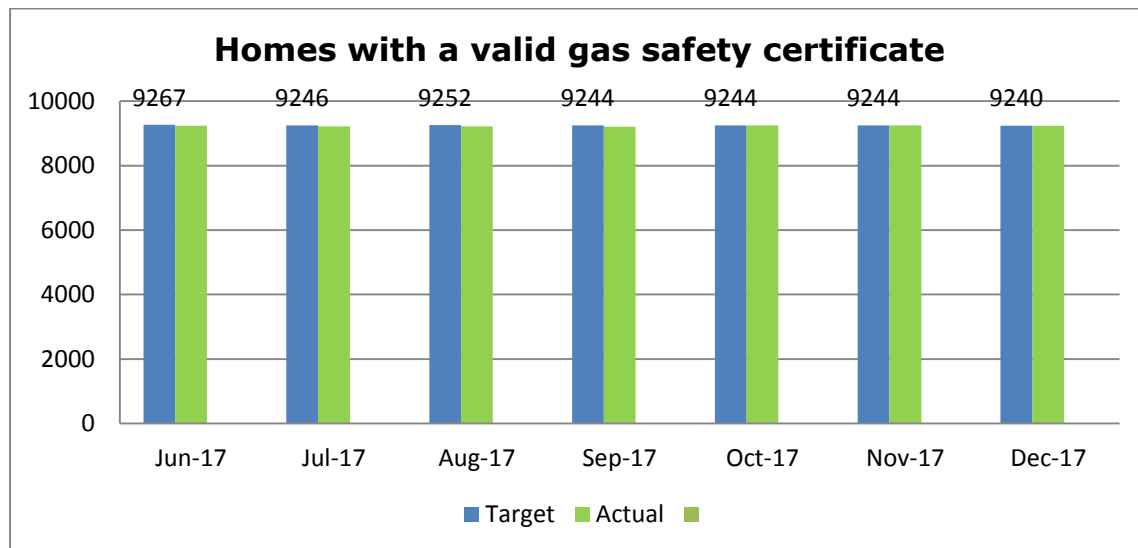


Figure 3

6.1 The annual gas services for dwelling gas supplies were carried out as scheduled. There was full compliance with the exception of one property which went overdue in December (due to death of the tenant and having to await death certificate/notice period) – this property became compliant again 15<sup>th</sup> January 2018.

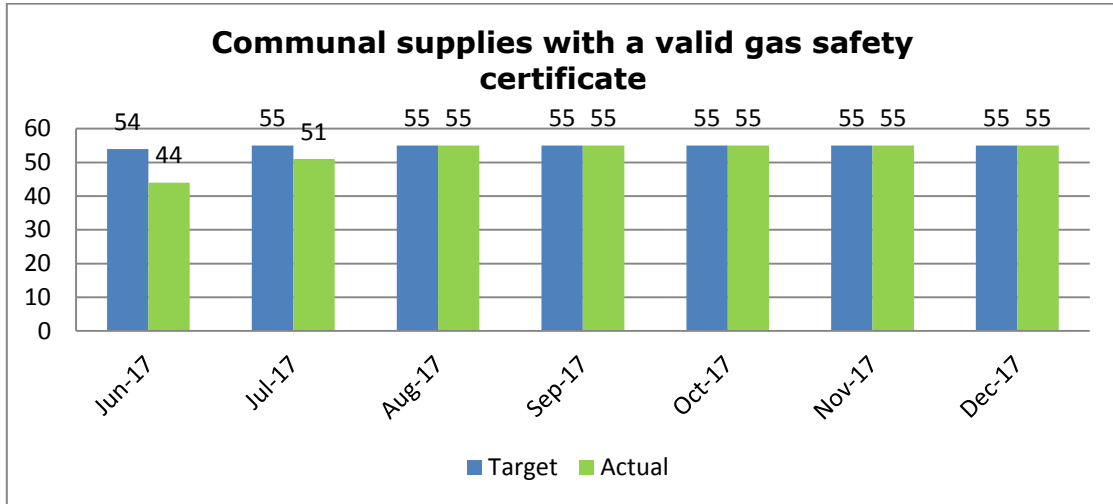


Figure 4

6.2 Figure 3 shows 100% compliance throughout all of 3<sup>rd</sup> quarter.

6.3 20 services were carried out in October, 18 in September and 17 in December.

## 7.0 SERVICING WATER SUPPLY

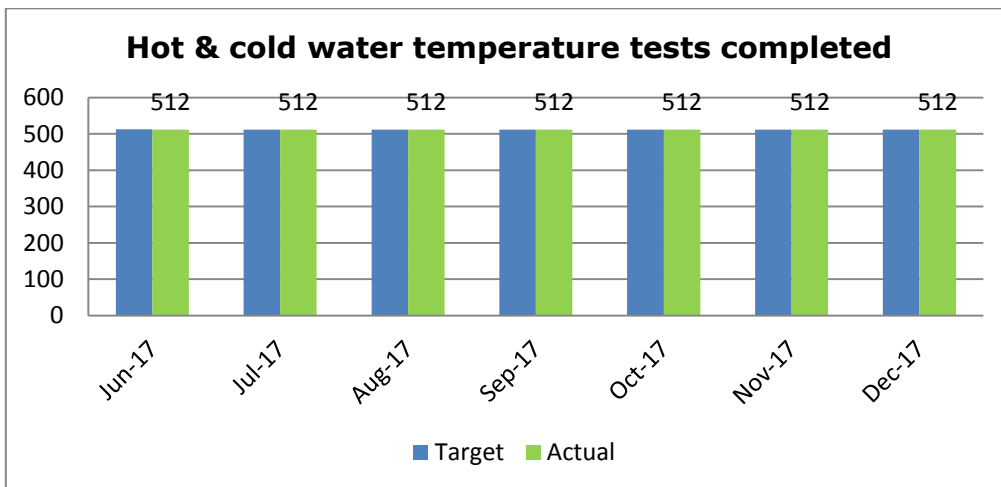


Figure 5

7.1 100% compliance reported for 3<sup>rd</sup> quarter and September results are now confirmed.

7.2 100% compliance was achieved for hot water (7) systems in 3<sup>rd</sup> Quarter.

## 8.0 WATER RISK ASSESSMENTS

8.1 222 water risk assessments have been carried out and reports received. On all of these, risks have been identified and remedial works recommended to be done.

Works are being raised to Mears. A separate report on these is being prepared for the next meeting.

8.2 This is NOT a pass/fail - these are purely risk assessments.

**9.0 WATER SAFETY SAMPLE AND ANALYSIS**

9.1 As at December all certificates have been received. All are compliant.

**10.0 COMMUNAL LIFTS**

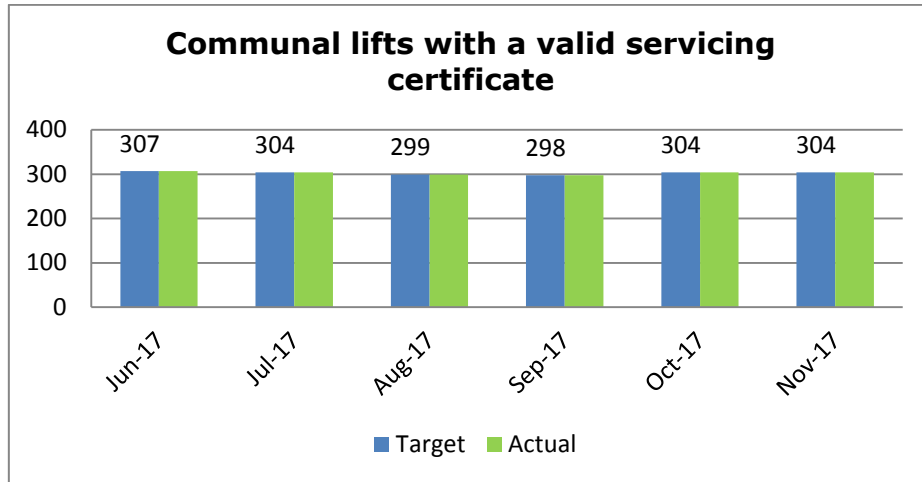


Figure 6

10.1 100% compliance achieved in October and November.

**11.0 STAIR LIFTS**

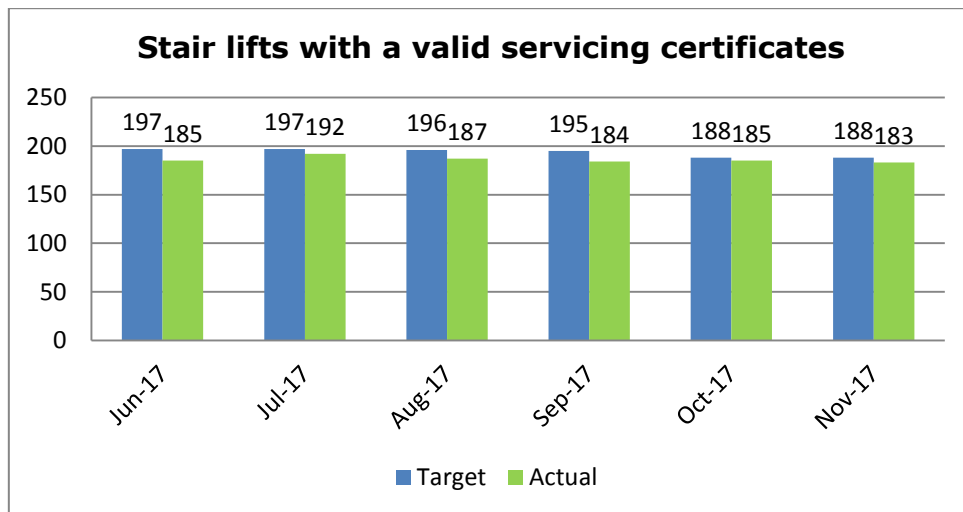


Figure 7

11.1 Three stair lifts were overdue because access could not be gained to the properties despite multiple attempts. The remaining 183 stair lifts were serviced.

12.0 AUTOMATIC GATES INSPECTIONS

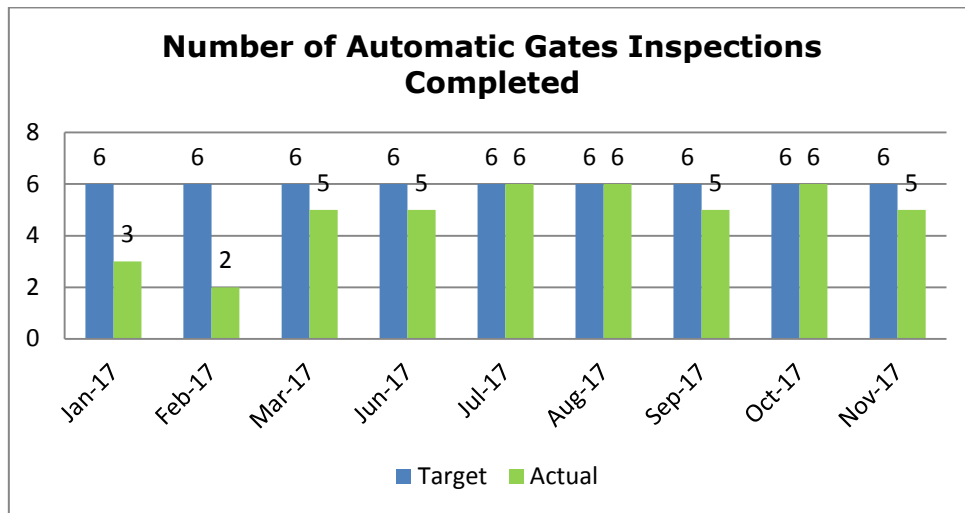


Figure 8

12.1 Six automatic gates were serviced of which five were compliant. The non-compliant gate has been programmed for remedial work.

13.0 FIRE SAFETY EQUIPMENT – DRY RISERS

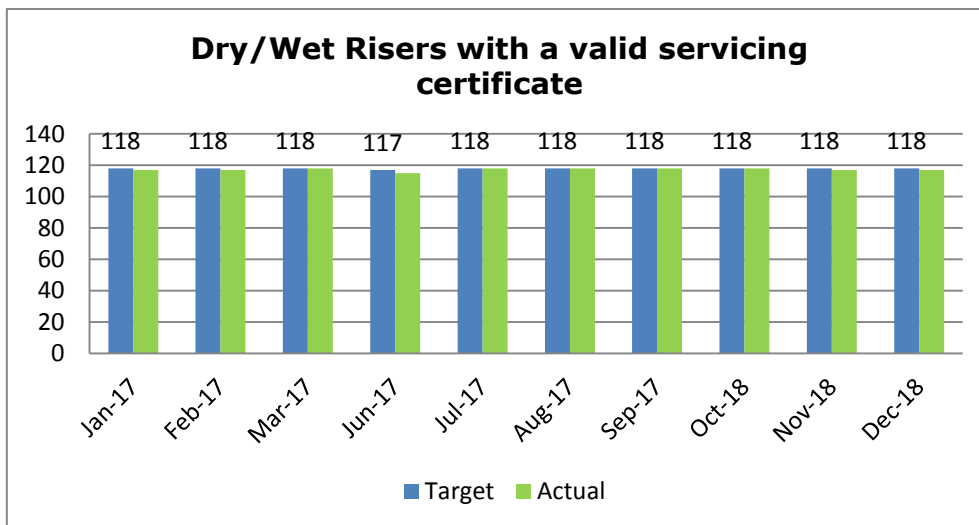


Figure 9

13.1 Figure nine above illustrates there was a dry/wet riser was not compliant in October to December 2017. All 118 dry/wet risers are now compliant.

14.0 FIRE ALARMS

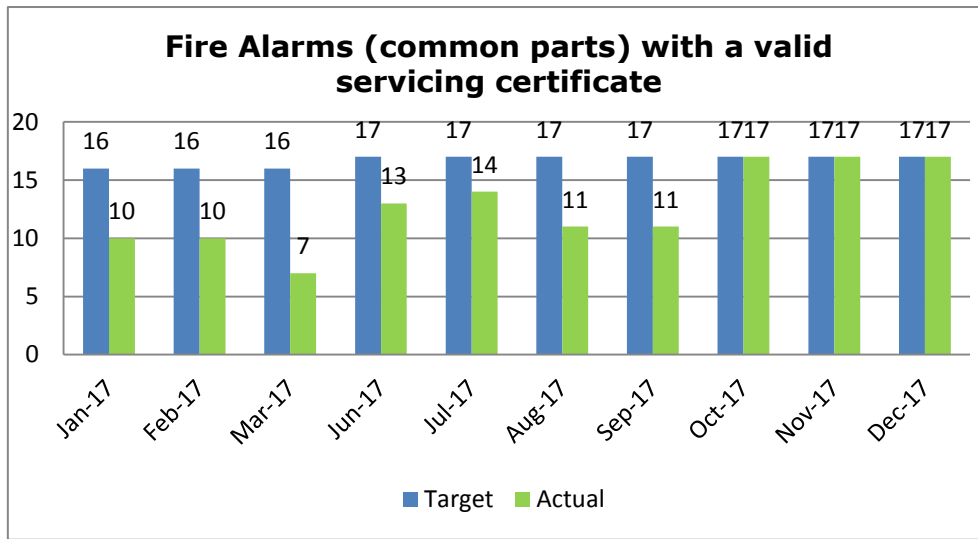


Figure 10

14.1 Figure 9 shows 100% compliance in 3<sup>rd</sup> quarter; further to that no fails were found and all systems passed.

15.0 CHUTE SPRINKLERS

15.1 All the 22 chute sprinklers were serviced and remedial works identified were carried out.